2 YEAR VOCATIONAL TRAINING CERTIFICATE

OFFICIAL USE ONLY SECTION

Applicant Number	
Intake (e.g January - June 2015, July - December 2015)	
Certificate Programme Admitted	
Semester Admitted (e.g. 1,2 etc)	
BGCSE Points or JCE Grade	

PERSONAL DETAILS

Tittle	
Surname	
First Name (s)	

Marital Status:- Single/Married/Other Specify	

National ID	
Passpor NO:	

Date of Birth							
D	D	M	M	Y	Y	Y	Y

Citizenship (Name of country)	

Country of Permanent Residence	
Place of Birth	
Nationality	
Gender	

Languages: Setswana / English / Other *(please specify)*

Do you have any disability? *(please tick box below)*

Visual ☐ Hearing ☐ Speech ☐ Intellectual ☐ Emotional ☐ e.t.c

Or any other disability, please specify

NB: For any special medical condition which may require the college's attention, please indicate such condition through our Family Doctor's endorsement.

Correspondence Address	**Permanent Home Address**
Postal:	Postal:
Tel / Cell:	Tel / Cell:
Town / Village	Town / Village
Location & Ward / House or Plot NO:	Location & Ward / House or Plot NO:
Headman / Kgosana:	Headman / Kgosana:
E-mail Address	E-mail Address

NEXT OF KIN = (Person(s) to be contacted incase of emergency)

1

Name	
First Name (s)	
Postal Address	
Tel / Cell NO:	
Village / Town	
Ward / Location	
Relationship to Applicant	

2

Name	
First Name (s)	
Postal Address	
Tel / Cell NO:	
Village / Town	
Ward / Location	
Relationship to Applicant	

Programme preferred by choice

1st Choice	
2nd Choice	
3rd Choice	

Reasons for your choice?

Sport & Other Related Talent

What are your favorite sporting activity / talent you may wish to develop further at Tertiary Institution?

_____

How did you know about us? *(please tick box below)*

Newspaper ☐ T.V / Radio ☐ Career Fair ☐ Introduced by firends ☐

Others specify _____

ACADEMIC INFORMATION

Qualification (eg BGCSE, O LEVEL, JCE) _____

Subject	Grade	Date of completion	Institution / School

BGCSE / O LEVEL POINTS; _____ or JCE GRADE _____

Other Qualifications

Institution	
Programme	
Level	

Modules(s)	Grade

NB: Please attach certified copies of all your transcript and certificates indicated above) plus any other relevant qualifications and where you obtained such qualification.

Work Experience

From		To			
Month	Year	Month	Year	Occupation	Name & Address of Employer

SPONSORSHIP INFORMATION *(please tick box below)*

Government Sponsorship ☐ Private Sponsorship ☐ Employer Sponsorship ☐

Sponsor's / person financing your tuitions fees contact details

Name of Sponsor	
Contact person *(where applicable)*	
Telephone / Cellphone NO:	
Postal Address	
E-Mail Address	

PAST RECORDS:

Have you ever terminated scholling to any of the following :

Condition / Situation	Year of Period
Ill Health	
Expulsion	
Suspension	
Unsuitability of programme	
Others (specify)	

Declaration:

I confirm that to the best of my knowledge, the information given in this form is correct and complete. I understand that if any of the information i have provided is false, the College reserves the right to withdraw my application / cancel my admission or withdaw me from the College. Once admited and enrolled as New Era College student, I promise to abide by the rules and regulations as outlined and explained in the student Handbook.

Applicant's Signature _____

Parent / Guardian's Signature _____

Date _____

Date _____

SUMMARY AND CONCLUSION

Checklist *(please tick submitted documents):*

- [ ] 2 passport sized photos
- [ ] 2 copies of national ID Omang / Passport
- [ ] 2 copies of certificates (where applicable)
- [ ] Reference letter from School or Employer (Where applicable)

NB: All Certificate & Omang copies must be certified.