

OFFICIAL USE ONLY SECTION

Applicant Number	
Intake (e.g January - June 2015, July - December 2015)	
Programme Admitted	
Semester Admitted (e.g. 1,2 etc)	
BGCSE Points	

PERSONAL DETAILS

Title																			
Surname																			
First Name (s)																			

Marital Status:- Single/Married/Other Specify

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National ID																			
Passpor NO:																			

Date of Birth							
D	D	M	M	Y	Y	Y	Y

Citizenship (Name of country)

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Country of Permanent Residence																			
Place of Birth																			
Nationality																			
Gender																			

Languages: Setswana / English / Other (please specify)

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Do you have any disability? (please tick box below)

Visual Hearing Speech Intellectual Emotional e.t.c

Or any other disability, please specify

NB: For any special medical condition which may require the college's attention, please indicate such condition through our Family Doctor's endorsement.

Correspondence Address

Permanent Home Address

Postal:																					Postal:																				
Tel / Cell:																					Tel / Cell:																				
Town / Village																				Town / Village																					
Location & Ward / House or Plot NO:																			Location & Ward / House or Plot NO:																						
Headman / Kgosana:																		Headman / Kgosana:																							
E-mail Address																	E-mail Address																								

NEXT OF KIN = (Person(s) to be contacted incase of emergency)

1

Name																				
First Name (s)																				
Postal Address																				
Tel / Cell NO:																				
Village / Town																				
Ward / Location																				
Relationship to Applicant																				

2

Name																				
First Name (s)																				
Postal Address																				
Tel / Cell NO:																				
Village / Town																				
Ward / Location																				
Relationship to Applicant																				

Programme preferred by choice (Please write the programme code)

NB: Refer to the back page for programme codes.

1st Choice																				
2nd Choice																				
3rd Choice																				

Reasons for your choice?

Sport & Other Related Talent

What are your favorite sporting activity / talent you may wish to develop further at Tertiary Institution?

How did you know about us? (please tick box below)

Newspaper

T.V / Radio

Career Fair

Introduced by firends

Others specify

ACADEMIC INFORMATION

Qualification (eg BGCSE, O LEVEL, JCE) _____

Subject	Grade	Date of completion	Institution / School

BGCSE / O LEVEL POINTS; _____

Other Qualification (e.g. Certificate / Diploma / Higher Diploma)

Institution																			
Programme																			
Level																			

Modules(s)	Grade

NB: Please attach certified copies of all your transcript and certificates indicated above) plus any other relevant qualifications and where you obtained such qualification.

Work Experience

From	To				
Month	Year	Month	Year	Occupation	Name & Address of Employer

SPONSORSHIP INFORMATION (please tick box below)

Government Sponsorship Private Sponsorship Employer Sponsorship

Sponsor’s / person financing your tuitions fees contact details

Name of Sponsor																								
Contact person (where applicable)																								
Telephone / Cellphone NO:																								
Postal Address																								
E-Mail Address																								

PAST RECORDS:

Have you ever terminated scholling to any of the following :

Condition / Situation	Year of Period
Ill Health	
Expulsion	
Suspension	
Unsuitability of programme	
Others (specify)	

Declaration:

I confirm that to the best of my knowledge, the information given in this form is correct and complete. I understand that if any of the information i have provided is false, the College reserves the right to withdraw my application / cancel my admission or withdaw me from the College. Once admitted and enrolled as New Era College student, I promise to abide by the rules and regulations as outlined and explained in the student Handbook.

Applicant’s Signature

Date

Parent / Guardian’s Signature

Date

SUMMARY AND CONCLUSION

Checklist (please tick submitted documents):

- 2 passport sized photos
- 2 copies of national ID Omang / Passport
- 2 copies of certificates
- Reference letter from School or Employer

NB: All Certificate & Omang copies must be certified.

KEY:

PROGRAMMES	CODES
B.Eng. Electrical & Electronics Engineering	EEEDg
Advanced Diploma in Electric & Electronics	EEAD
Diploma in Electric & Electronics	EED
Certificate in Electric & Electronics	EEC
B.Eng. Telecommunication Engineering	TEDg
Advanced Diploma in Telecommunication Systems	TSAD
Diploma in Telecommunication Systems	TSD
Certificate in Telecommunication Systems	TSC
Advanced Diploma in Construction Industry	CIAD
Diploma in Construction Industry	CID
Certificate in Construction Industry	CIC
Advanced Diploma in Travel Tourism & Hospitality	TTHAD
Diploma in Travel Tourism & Hospitality	TTHD
Certificate in Travel Tourism & Hospitality	TTHC
Advanced Diploma in Accommodation Operation Services	AOSAD
Diploma in Accommodation Operation Services	AOSD
Certificate in Accommodation Operation Services	AOSC
Advanced Diploma in Reception & Front Office	RFOAD
Diploma in Reception & Front Office	RFOD
Certificate in Reception & Front Office	RFC